

Type of Services : **AVAILING OF DENTAL EXAMINATION AND TOOTH EXTRACTION**
Availability of Services : **DAILY**

Who May Avail of the Services : All Affiliated Barangays

REQUIREMENTS:

1. Patient Individual Treatment Record

How to avail:

STEP	ACTIVITY		DURATION OF ACTIVITY	PERSON IN CHARGE	FEES	FORM
	CUSTOMER	OFFICE SERVICE PROVIDER				
1	Proceed to Dental Room and ask for individual treatment record	Dental Aid will retrieve ITR, (for new patient, the Dental Aid prepares new records) gives it to the patient and instruct the patient to proceed to the RHM table for initial assessment.	1-2 minutes	Bebot		
2	Proceed to RHM table Present the treatment record to the Dental aide	RHM conducts initial assessment and get vital signs: Blood pressure • Weight Temperature Pulse rate Respiratory rate	5-10 minutes	Neneng Rema Rozana		
3	Go back to the Dental room and present ITR to the Dental Aid	Heart rate -RHM gives treatment record to the patient after initial assessment and instruct patient to go back to the dental room.	15-30 minutes	Leizl		

4		<p>-Dental Aid receives ITR of the patient and gives it to the Dentist.</p> <p>-Dentist conducts oral examination and perform dental procedure/s to the patient base on clinical diagnosis:</p> <p>a.)Extraction</p> <p>b.) Filling</p> <ul style="list-style-type: none"> -temporary -permanent <p>c.) Oral prophylaxis</p> <ul style="list-style-type: none"> -AP -Preschool -Schoolers <p>- While doing dental procedure, the dentist gives chair side instructions and dental health education to the patient.</p> <p>- Dentist prescribes drug/s if necessary.</p> <p>- Dentist advice the patient to proceed to MTO personnel table for payment</p>	1-2 minutes	Dra. Jenneth	Dent. fee A. Tooth Extraction B. Permanent Filling C. Dental Prophy-	laxis/Cleanig
5		<p>-MTO personnel receives payment and issue the official receipt to the patient.</p> <p>The patient then is instructed to proceed to Nurses room for drugs issuance if any.</p>	3-5 minutes	Epap		

6	<p>Proceed MTO personnel table for payment.</p> <p>Proceed to Nurse's Room and present ITR and O.R.</p> <p>Proceed to RHU Clerk table and accomplish feedback Form. (client feedback/ survey forms) and drop it to the suggestion box</p>	<p>- PHN receives ITR for drug issuances, gives proper instruction/s to the patient as to dosing, frequency and duration of treatment, advice the patient for further health teachings/ home instructions or other treatment procedure</p> <p>- Advice the patient to proceed to RHU Clerk table</p> <p>-RHU clerk will give the client feedback form to be accomplished by the patient.</p> <p>-Instructs the patient to drop the feedback form to the suggestion box before leaving.</p>	3-5 minutes	Reno		Feed-back Form
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